



PTO Agenda

August 2, 2018

5pm-6pm

Agenda Item:

Notes:

1. Do Now	add a post-it with your vision of our school to the dream cloud poster
2. Prayer	Father, We thank you for the opportunity to gather today. May everything we do begin with the inspiration of Your Holy Spirit and continue with your help. We ask your guidance throughout this meeting, that all of our thoughts and actions would reflect your holy will, and that you would grant us the grace to love you and our neighbors more perfectly. We pray in Jesus name. Amen. -David Bennett
3. Mrs. Giron Talking points: -intro -school culture -vision for PTO -calendar Back to School BBQ 8/17 Jog-a-Thon 9/26? Harvest Festival 10/31 Carnival 5/3-5/5	-We have a vision of what our school can become & in order to achieve it, we must all put in the effort. -This year our budget will be tight and our goal for the PTO is to raise \$15,000 in funds. -Our goal is to add 2 community building events to the school calendar this year. Next PTO mtg. 9/12 6pm.
4. Interest forms & paperwork	See next page
5. Brainstorming Session: -Fundraising -Community building events -Engaging All Parents -Community outreach/marketing ideas	If you have ideas about how we can grow our school in these areas, please bring your ideas to the next meeting :)
6. Closing remarks & prayer	Father, We give You thanks that you have allowed us to work together and serve you during this meeting. We ask your blessing upon our endeavors, and upon all present today. May your love and grace continue to guide us, in every thing that we do, today and in the future. We pray in Jesus name, Amen. -David Bennett <i>Thank you so much for taking time out of your busy day to come today!</i>

For where two or three gather in my name, there am I with them.

-Matthew 18:20



2018-19 PTO Interest Form

Student Enrichment Committee – will help the faculty (along with suggestions from the students) to devise positive esteem-building student activities, as well as reaffirm our Catholic faith/values

- Encourage Family Mass participation/attendance
- Make it easy for students to volunteer, i.e. Pan de Vida, Kindness Club, etc., adopt a family, etc.
- Plan Teacher/Staff appreciation week
- Plan community building events that make SJF school and church a more inclusive with the community.
- Welcome new families into the school.
- Connect with Alumni.

Fundraising Committee- will recommend reasonable (and fun) activities/events/fundraisers that will create an involved and strong SJF community

- Jog-a-thon
- Will coordinate other high-impact fundraisers throughout the school year (3 major: Sept, Nov, Feb)

Marketing/Outreach –will recommend, investigate, and implement effective strategies to boost enrollment (especially among Catholic families), as well

- Work with the parish to promote enrollment
- Conceive of prominent displays in school entrances
- Promote and plan the annual Open House during Catholic Schools Week
- Work with the school to create a Social Media plan to promote school/students' accomplishments on Facebook, Instagram, NextDoor, etc.
- Coordinate with local businesses, neighbors, school families, etc. in promoting and advertising school
- Take pictures at PTA events/fundraisers

Carnival Committee – will be instrumental in the following ways:

- Budgeting/Planning/Coordinating
- Identify what makes a successful Carnival, what are the proven money-makers, figure out how to give them prominence
- Raffle/Auction (whichever is more lucrative)

Parent Support/Communication Committee – will be instrumental in the following ways:

- Room Parents
- Volunteer Recruitment
- Emphasize Virtus training
- Identify resources (and engage speakers) that address issues affecting today's families, i.e. Technology, Bullying, Discipline, etc.
- PTO Newsletter?

Budget & Finance Committee Chair:

- Prepare monthly written reports concerning the finances of the PTA as requested by the Pastor and Principal (specifically for PTO events)
- Be responsible for keeping a record of income and expenses throughout all PTO events, and must monitor and handle the money at these events.
- Perform cost analysis of food/beverages for events/fundraisers to determine prices.
- Create price lists & Prepare tickets and change for the events.



2018-19 PTO Interest Form

I am interested in the following committee(s) this year:

Student Enrichment Committee

- Chair
- Member

Fundraising Committee

- Chair
- Member

Marketing/Outreach Committee

- Chair
- Member

Carnival Committee

- Chair
- Member

Parent Support/Communication Committee

- Chair
- Member

Budget & Finance Committee

- Chair
- Member

Name: _____

Student Name(s): _____

Email: _____